



Office of Community Revitalization

Community Connect

Issue 47

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Community Connect

The Office of Community Revitalization' Community Connect is an e-mail communication intended to provide Palm Beach County residents and all interested parties with information regarding grant opportunities, relevant community events, and tools or information that can be used to assist in community revitalization efforts.

We appreciate your feedback and patience. Please let us know what your thoughts are. We also appreciate it if you can keep us informed on how you are using the information provided, and what type of initiatives and/or improvement projects you have been able to implement as a result.

Please share *Community Connect* with your neighbors and partners, and feel free to send us relevant information that you consider to be beneficial to those who are trying to make a difference in their community.

If you have any questions, comments and/or suggestions about OCR's "Community Connect" publication or if there is something you would like to see, contact [Audley Reid](#), Senior Planner, at 233-5567 areid@pbcgov.org or call the OCR at 233-5311. To unsubscribe, please reply to this e-mail with the word "Remove" on the subject line. Thank you.

FEDERAL GRANTS

Federal Surplus Personal Property Donation Program

Purpose/Description: To provide state and other public agencies with federal surplus personal property no longer needed by the federal government. A variety of surplus property may be available. Eligible applicants include state and local government agencies and nonprofit organizations offering senior services, educational and public health activities, and activities that provide food, shelter, or support services to homeless or impoverished people.

Eligible Applicants: State and local government agencies and public organizations, generally including:

- Public agencies, including Indian tribes, bands, groups, pueblos, or communities located on state reservations
- Nonprofit educational and public health agencies, including:
 - Medical institutions
 - Hospitals, clinics, and health centers
 - Historic light stations
 - Drug abuse treatment centers
 - Schools, colleges, and universities, and schools for persons with mental or physical disabilities
 - Child care centers
 - Educational radio and television stations licensed by the Federal Communication Commission
 - Museums attended by the public
 - Free libraries
- Nonprofit and public programs for the elderly, including:
 - Adult day care
 - Social, transportation, nutrition, and legal services

- Multipurpose senior centers
- Public airports
- Educational agencies of special interest to the Armed Services

Deadline: To begin the application process, applicants must contact the appropriate local State Agency for Surplus Property (SASP) representative. A list of SASP representatives can be found online at www.gsa.gov/portal/content/100851. SASP representatives will guide applicants through the application process.

Range/Average of Assistance: Rather than providing monetary awards, this program provides the use of federal surplus property. Recipients are required to start using surplus property items within one year of acquisition and to use the items for at least one year thereafter.

This program will not provide the following types of property:

- Land or other real property
- Certain naval vessels
- Records of the federal government

Contact Information: Questions should be directed to the appropriate local State Agency for Surplus Property (SASP) representative. A list of SASP representatives can be found online at www.gsa.gov/portal/content/100851. To begin the application process, applicants must contact the appropriate local SASP representative.

FOUNDATION NOTICES

Foundation eligibility requirements typically require a 501(c)(3) designation or a partner.

Arts and Culture

Jo-Ann Fabric and Craft Stores: Charitable Giving Program

Purpose/Description: To support local community and national causes that align with the charitable tenets of the funding agency. Specifically, this program will support projects in the areas of:

- Arts and education
- Health and wellness
- Military support

Eligible Applicants: tax-exempt 501(c)(3) entities, including:

- Charitable organizations
- Schools
- Libraries
- Public agencies

The following entities are not eligible to apply:

- Organizations who 501(c)(3) status is pending or currently invalid
- Athletic teams
- Political advocacy groups

Deadline: Applications are accepted on a rolling basis. Applications must be submitted online at joanngiving.versaic.com/Login. Applications submitted by mail or communicated by telephone will not be accepted.

Range/Average of Assistance: An unspecified amount of funding is available to support awards through this program. Applicants will be notified of their funding status within four to six weeks following application submission.

Other Information: Funds may not be used for:

- Sponsorships for athletic teams/events
- Travel costs for groups or individuals
- Scholastic scholarships
- Association/chamber memberships
- Aid for foreign countries
- Advertising or film projects
- Program advertising or other marketing efforts
- General operating expenses

Contact Information: Questions should be submitted via the online form available at www.joann.com/contactus. Applications must be submitted online at joanngiving.versaic.com/Login.

The D'Addario Foundation

Purpose/Description: To support music education for young Americans, with the intent of building self-confidence, creativity, discipline, and the ability to reconcile conflicting ideas. The funding agency is interested in providing help to music programs in communities of need, and thus positively effecting social change and fostering better citizens of the world.

Eligible Applicants: Nonprofit organizations and public schools. Applicants may apply once per calendar year. Applicants that do not receive awards may reapply in subsequent calendar years.

Ineligible applicants include:

- Religious organizations
- Veteran organizations
- Fraternal organizations
- Political or lobbying organizations
- Private schools

Previous award recipients include:

- Guitars for Vets
- Manhattan School of Music
- Millikin University
- Monterey Jazz Festival
- Afro-Latin Jazz Alliance

Additional information about previous award recipients can be found online at www.daddariofoundation.org/about/who-we-support.

Deadline: New applicants must submit a mandatory letter of inquiry (LOI) by July 31, 2016. LOIs must be emailed to the address provided in the Contact section.

LOIs must include:

- Introduction, including tax-exempt status
- Organization and project description
- Statement of need
- Methodology
- Brief discussion of other funding sources
- Final summary, including requested funding amount

New applicants with successful LOIs will be invited within a month to submit a full application. Previously funded applicants are not required to submit an LOI and may proceed to application submission.

Applications must be received by September 15, 2016. Applications must be submitted online at www.daddariofoundation.org/grants/application-form.

Applications must include:

- General information, including contact information
- Organization information
- Program information

Range/Average of Assistance: An unspecified amount of funding is available to support awards generally averaging \$2,500 through this program. An average of over 200 awards are funded each year.

In-kind donations of products may also be requested through this program. Award decisions will be made by December 31, 2016, with awards mailed starting on January 15, 2017.

Funds may not be used for:

- Telethons
- Benefits
- Fundraisers
- Capital campaigns
- Endowments or building fund drives
- Vocal or piano programs
- Performances
- Songwriting workshops
- Drum circles
- Band boosters
- Purchase of instruments (generally)

Other Information:

Funds may not be used for:

- Telethons
- Benefits
- Fundraisers
- Capital campaigns
- Endowments or building fund drives
- Vocal or piano programs
- Performances
- Songwriting workshops
- Drum circles
- Band boosters
- Purchase of instruments (generally)

Contact Information: Program Staff foundation@daddario.com Questions should be directed to the program staff. Letters of inquiry must be emailed to the address provided. Applications must be submitted online at www.daddariofoundation.org/grants/application-form.

Community Development

TD Charitable Foundation Grants

Purpose/Description: To support organizations creating meaningful change and improvement in the communities where the funding agency does business and where its employees live. The funding agency is interested in collaborative programs, as well as programs that bring new dollars into the community. Supported projects should focus on the following areas:

- Affordable housing: including community revitalization and the preservation and development of affordable housing
- Education/financial literacy: including reading, writing, math, and financial literacy for all ages; pre- and after-school programs that reinforce basic learning skills; English as a second language; tutoring and mentorship; and education-focused youth development projects and initiatives

- **Environment:** including projects and initiatives that help improve the environment through energy-saving and sustainable measures, promote environmental awareness and education, and engage communities in the active preservation of natural surroundings

Special consideration is given to programs that support low- to moderate-income individuals by providing services, training, or education that improves quality of life and provides opportunities for advancement. Whenever possible, requested awards should be programmatic in nature and focus, and add value to the scope of services offered by the applicant organization.

Eligible Applicants: 501(c)(3) nonprofit organizations Public schools Qualified state or local governmental entities.

Projects must serve communities located in the geographic footprint of TD Bank, which includes the District of Columbia, New Jersey, and the portions of Connecticut, Delaware, Florida, Maine, Maryland, Massachusetts, New Hampshire, New York, North Carolina, Pennsylvania, Rhode Island, South Carolina, Vermont, and Virginia detailed in the FundingCalendar file.

An applicant may apply an unlimited number of times per year; however, they may receive no more than one award per calendar year

The following are not eligible to apply:

- Private foundations
- Political candidates
- Lobbying or advocacy organizations
- Organizations with a limited constituency, such as fraternal, labor, or veterans groups
- Religious organizations
- Athletic teams or social groups
- Organizations that discriminate on the basis of race, national or ethnic origin, color, religion, age, sex, sexual orientation, marital status, family status, veteran status, disability, or any other characteristic protected by law
- Organizations that are not open to members of the general public
- Research organizations

More application information is available at: www.tdbank.com/community.

Deadline: Applications must be received by the final Friday of July 2016. Applicants are required to complete an eligibility quiz online at www.grantrequest.com prior to submitting an application. Eligible applicants will be directed to the online application. If any required documents are not available in electronic form, applicants must contact the program staff at the email address provided in the Contact section to request instructions on how to submit them. Emailed applications will not be accepted.

Range/Average of Assistance: An unspecified amount of funding is available to support awards through this program. Requests for multiyear awards are strongly discouraged. Requests to support capital campaigns are strongly discouraged. Funds typically may not be used for general operating support or to create endowments.

Other Information: Applications must include:

- Online application:
 - Acceptance of grant conditions
 - General organization information
 - Contact information
 - Additional organization information
 - Organization financial information
 - Request information
- Attachments:
 - Detailed project proposal (3 pages max)
 - List of board members
 - Last available audited financial statement or (if no audit performed) copy of filed tax form
 - Copy of 501(c)(3) letter of determination and (if applicable) evidence of organization's authority to operate under the 501(c)(3) of another organization, or letter on official letterhead of government or public school applicant with nine-digit tax identification number (as applicable)

Contact Information: Questions should be directed to the program staff using the information provided or via the form available online at www.tdbank.com/community.

Applications must be submitted online at www.grantrequest.com. If any required documents are not available in electronic form, applicants must contact the program staff at US-CharitableGiving@TD.com to request instructions on how to submit them. Program Staff (888) 751-9000

Sears Holdings Corporation: Charitable Donation Requests

Purpose/Description: To create stronger communities and enhance the quality of life for community members. The funding agency supports projects that align with one of the following focus areas:

- **Health:** cultivating a healthy company with healthy associates and supporting the well-being of families and children
- **Military:** providing support and recognition for those in the armed forces
- **Education:** supporting educational, youth, college readiness, character education, and mentoring programs
- **Homes:** leveraging the home as a tool to improve the lives of families and children

Eligible Applicants: Eligible applicants are 501(c) nonprofit organizations. Ineligible applicants include:

- Political organizations
- Religious groups serving a single denomination

Deadline: Donation request forms are accepted on a rolling basis. Forms must be submitted at least 30 days prior to the event.

Donation request forms must be submitted online at shc.versaic.com. Printed material, faxes, or emailed donation requests will not be accepted.

Donation request forms must include the applicant's federal 501(c) or 170(c) designation letter and IRS W-9 Form. Additional contents of the donation request form will become available upon initiation of the online submission process.

Range/Average of Assistance: An unspecified amount of funding is available to support awards through this program. Funding may not support:

- Third-party requests on behalf of an organization
- Family or individual emergency relief
- Individual or team fundraising
- Fees for conferences, seminars, or travel
- Travel or academic research
- Parties, ceremonies, or memorials
- Courtesy advertising (programs, yearbooks, etc.)

Contact Information: Program Staff (847) 286-2500

Sears Holdings Corporation
3333 Beverly Road
Hoffman Estates, IL 60179

Questions should be directed to the program staff. Donation request forms must be submitted online at shc.versaic.com.

Youth-Focused Grants

The Andrea-Mennen Family Foundation

Purpose/Description: To enhance the quality of life and to build a positive foundation for children and young adults to meet and overcome mental and physical challenges through support, educational programs, medical research, housing, and caring for the betterment of future generations. Supported work should allow

children and young adults the opportunity to make a difference in their lives and in the lives of others, and to optimize their full potential by overcoming the obstacles of abuse, disease, and physical or mental disability.

Funding should facilitate an immediate, positive, and direct impact on the conditions that exist within applicant organizations. The funding agency seeks to have all funding provided applied to improving the lives of those being helped.

Eligible Applicants: Registered charitable organizations that have been in existence for at least three years and have a good history of success. Previous award recipients include: Brightstar Youth Academy; Collin College Foundation; Hope's Door

Deadline: Applications are accepted on a rolling basis. Applications must be submitted online at online.foundationsource.com/public/processhome.do.

The contents of the application will become available upon initiation of the online application process. The funding agency may require site visits.

Range/Average of Assistance: An unspecified amount of funding is available to support awards through this program. The funding agency expects to see results within nine months of an award being provided. Final award decisions are generally made in September/October of each year.

Other Information: Funding may not be used for:

- Administration
- Underwriting events
- Utilities
- Salaries
- Any services that do not have a direct benefit and show immediate impact for the children benefiting from the award

Contact Information: Questions should be directed to the program staff via the online contact form available at tamff.org/contact-us.

Applications must be submitted online at online.foundationsource.com/public/processhome.do.

Kinder Morgan Foundation: General Grants

Purpose/Description: To provide youth with opportunities to learn and grow, thus helping today's science, math, and music students become the engineers, educators, and musicians who will support the funding agency's diverse communities for many years to come. This program funds projects that promote the academic and artistic interests of young people. Projects must benefit only K-12 children. The program's focus areas include:

- Academic projects, including tutoring
- Arts education projects
- Environmental education projects that work with local schools and meet curriculum standards

Funds must be used for project support only; however, libraries may apply for capital projects.

Eligible Applicants: Eligible applicants are:

- 501(c)(3) nonprofit organizations
- Public and private schools
- Libraries

Applicants must be serving an area where Kinder Morgan operates. Refer to the EligibilityMap file for a map of eligible project areas. Applicants may not receive more than one award per calendar year.

The following entities are not eligible to apply:

- Political candidates
- Service clubs
- Fraternal organizations
- Religious denominations

Deadline: Applications are accepted on a rolling basis, and must be postmarked or received by the 10th of every other month beginning in January 2016.

Applications must be mailed or emailed to the appropriate address provided in the Contact section. Applications must include:

- Signed cover page (1 page max)
- Proposal narrative (3 pages max), including:
 - Organization information
 - Amount requested and name of project
 - History of the organization and its mission
 - Description of current projects, activities, and accomplishments
 - Statement of need, including description of target population and issues to be addressed
 - Description of the project, how it meets program criteria, and its geographical reach
 - Project's goals, objectives, and tactics
 - Timeline for implementation
 - List of other collaborative agencies and their roles in the project
 - Expected results of the project, and the tools and methods used to measure success
- Current organization and project budget

Applications may not include CDs, DVDs, annual reports, photos, brochures, or other unsolicited documents. Applications must be bound, stapled, or mailed in a folder, and must include a table of contents or dividers.

Range/Average of Assistance: An unspecified amount of funding is available to support awards ranging from \$1,000 to \$5,000 through this program. Project periods will last no more than one year. Applicants will be notified of their funding status within 60 to 90 days of application submission.

Other Information: An unspecified amount of funding is available to support awards ranging from \$1,000 to \$5,000 through this program.

Project periods will last no more than one year. Applicants will be notified of their funding status within 60 to 90 days of application submission.

Funds may not be used for:

- Political causes or lobbying efforts
- Operating expenses
- Capital projects (except for libraries)
- Advertising
- Sponsorships
- Third-party fundraisers
- Travel
- Conventions, conferences, seminars, or other special events
- Mentoring, leadership, stewardship, or other social development projects
- Projects that include age groups outside of K-12

Contact Information: Program Staff (303) 914-7655
 km_foundation@kindermorgan.com

Questions should be directed to the program staff. Applications must be mailed or emailed to the appropriate address provided.

Kinder Morgan Foundation
 370 Van Gordon Street
 Lakewood, CO 80228

Purpose/Description: To support a variety of charitable and arts-related organizations. The funding agency supports a broad range of causes and organizations, but is primarily interested in funding projects in the following areas:

- Arts and culture
- Community affairs, including human/social needs and children/social welfare
- Education
- Health and human services

Special emphasis is given to requests focusing on the education and welfare of youth.

Eligible Applicants: 501(c)(3) nonprofit organizations that are not classified as private foundations.

The funding agency is primarily interested in applicants located in and serving the communities of southern Florida and other Carnival Cruise Line homeport communities throughout the United States. The following entities are not eligible to apply:

- Religious, fraternal, political, and athletic organizations
- Rotary clubs
- Animal welfare organizations
- Labor/union groups
- Elementary or secondary schools

Deadline: Letters of request are accepted on a rolling basis, but must be received four to six months prior to the planned event.

Letters of request must be mailed to the address provided in the Contact section. Emailed or faxed letters of request will not be accepted.

Letters of request must include:

- Brief description of the organization, including its legal name, history, activities, purpose, and governing board
- Purpose for which the award is being requested
- Amount requested
- Listing of other financial support
- Operating budget of the project
- Organization's annual budget
- Copy of most recently audited financial statement
- Copy of 501(c)(3) determination letter
- Geographical area(s) served

Range/Average of Assistance: An unspecified amount of funding is available to support awards through this program. Applicants should expect to wait up to two months before receiving a response.

Funds may not be used for:

- Participation in events and fundraisers
- Animal welfare causes
- Production of documentaries, films, and/or videos

Contact Information: Program Staff (888) 227-6482. Questions should be directed to the program staff, or submitted via the funding agency's contact form available online at www.carnival.com/core/contactus.

Letters of request must be mailed to the address provided.

Linda Coll
Director, Carnival Foundation
Carnival Corporation & plc
3655 N.W. 87th Avenue

Product Donations

Microsoft Software Donations

Purpose/Description: To provide licenses, subscriptions, and services for Microsoft software products to nonprofit organizations that have a mission to benefit the local community. This program provides free software and services, including Office 365, Power BI, and others; and upgrades to Windows 10 or Enterprise with up to 50 licenses. Supported organizations have a mission that include:

- Providing relief to the poor
- Advancing education
- Improving social welfare
- Preserving culture
- Preserving or restoring the environment
- Promoting human rights
- Establishing a civil society

Eligible Applicants: Eligible applicants are 501(c)(3) nonprofit organizations that have a mission to benefit the local community.

Public libraries without status as a charitable organization may be considered eligible if requesting on-premises software donations where software will be made accessible to the general public. The following entities are not eligible to apply:

- Nonprofit organizations that have not obtained recognized charitable status
- Governmental organizations or agencies, including international governmental organizations and United Nations entities
- Colleges and universities
- Schools, including nonprofit schools
- Professional, commerce, and trade associations
- Political, labor, and fraternal organizations

Deadline: Requests are accepted on a rolling basis. Prior to submitting a request, applicants must complete registration and obtain a validation token online at app.ngok.techsoupglobal.org/Default.

Requests must be submitted online at aka.ms/productDonationPortal.

Range/Average of Assistance: Rather than providing monetary awards, this program provides licenses, subscriptions, and services for Microsoft software products.

This program will not support:

- Events, tables, exhibitions, or performances
- Fundraising events such as luncheons, dinners, walks, runs, or sports tournaments
- Refurbishers that will be installing the donated software on refurbished computers to be distributed or donated

Other Information: Health care organizations included in the Microsoft Health Program are generally ineligible to apply. These ineligible entities include hospitals, health care networks, health plans, ambulatory/outpatient health care organizations, nursing homes/assisted living, home health care, and health research organizations and laboratories. However, select health care organizations included in the Microsoft Health Program may be eligible to apply if they are the following types of independent nonprofit organizations: community, behavioral and women's health clinics, hospices, emergency services, and blood, tissue, and organ banks.

Contact Information: Questions should be submitted through the funding agency's online form at www.microsoft.com/about/corporatecitizenship/en-us/nonprofits/contact-us.

Requests must be submitted online at aka.ms/productDonationPortal. The agency address provided is for reference purposes only.

So Delicious Dairy Free: In-Kind Product Donations

Purpose/Description: To support the events of eligible recipients by providing in-kind donations of the funding agency's dairy-free products. Products available for donation are frozen desserts, beverages, cultured products, and creamers. The funding agency prefers to provide donations in the form of coupons to reduce shipping costs.

Eligible Applicants: There are no stated eligibility requirements for this program

Deadline: Applications are accepted on a rolling basis and should be submitted 45 days prior to the event for which the donations are requested. Applications must be submitted online at www.sodeliciousdairyfree.com/donation-request.

Applications must include:

- Event information
- Contact information and shipping address
- Event details
- Products requested
- Agreement to terms and conditions

Range/Average of Assistance: Rather than providing monetary awards, this program provides in-kind donations of the funding agency's dairy-free products, which include frozen desserts, beverages, cultured products, and creamers. The funding agency prefers to provide donations in the form of coupons to reduce shipping costs.

Contact Information: Program Staff BHorn@sodeliciousdairyfree.com

Questions should be directed to the program staff. Applications must be submitted online at www.sodeliciousdairyfree.com/donation-request.

Support for Women and Girls

Open Meadows Foundation: Women and Girls General Fund

Purpose/Description: To support projects that promote gender, racial, and economic justice. Projects must be led by and benefit women and girls, particularly those from vulnerable communities. The foundation supports projects designed and implemented by women and girls, and applicants that reflect the diversity of the community served in both their leadership and organization.

Funding is provided to applicants with limited financial access for projects and/or applicants that have encountered funding obstacles. First-time applicants and small and start-up organizations are strongly encouraged to apply.

Funding is available for projects in the following areas:

- Advocacy and public policy
- Domestic violence and sexual assault
- Education
- Employment and economic development
- Girls
- Housing and homelessness
- Leadership development
- Sexual orientation

Eligible Applicants: 501(c)(3) nonprofit organizations, or organizations that designate a 501(c)(3) fiscal sponsor. Applicants must have an organizational budget of under \$150,000. Small and start-up organizations are strongly encouraged to apply. Priority will be given to eligible first-time applicants.

Applicants may submit only one proposal per funding cycle. Proposals involving more than one project will not be considered.

The following entities are not eligible to apply:

- Organizations with a total income of \$150,000 or more
- Religious and/or faith-based institutions
- Public or private educational institutions
- Local, state, and national governmental agencies
- For-profit businesses

Application, cover letter, and proposal information are available at <https://sites.google.com/site/openmeadowsfoundation/home>

Deadline: August 15, 2016. The funding agency highly recommends that proposals be sent in advance. Late proposals will be held for the next cycle. Proposals must be emailed to the address provided in the Contact section.

Proposals must include:

- Cover sheet
- Project narrative (3 pages max)
- Itemized project budget
- Organization budget
- IRS 501(c)(3) letter of determination for applicant or fiscal sponsor
- List of full- and part-time staff, including race, ethnicity, and gender
- List of current board of directors, including race, ethnicity, and gender
- Support materials (arts projects only)
- Supplemental materials or samples (optional)

View <https://sites.google.com/site/openmeadowsfoundation/home>, for more information.

Range/Average of Assistance: An unspecified amount of funding is available to support awards of up to \$2,000 through this program. Proposals are sent for review within three weeks of the deadline date. Award announcements will be made during the week of November 1, 2016, for proposals submitted by August 15, 2016.

Other Information: Funding may not be used for:

- Scholarships, internships, or fellowships
- Endowments, loans, or capital campaigns
- Projects that include religious activities
- Events that occur before the application deadline
- General operating expenses
- Film and video projects before the film/video is complete
- Research
- Projects in which women and girls are not the primary leaders and beneficiaries
- Projects that discriminate on the basis of race, religion, national origin, gender identity and expression, sexual identity and expression, age, or ability

Contact Information: Program Staff openmeadowsfdn@gmail.com

Questions should be directed to the program staff. Proposals must be emailed to the address provided.

Office Depot Foundation Grants

Purpose/Description: To support programs and efforts that bring systemic change to communities. Funding is available to support initiatives that give children tools to succeed in school and in life, build the capacity of nonprofit organizations through collaboration and innovation, and help communities prepare for

disasters. Supported initiatives should align with the following priorities:

- Giving children tools for success: supporting activities that give young people tools to succeed in school and in life through education and inspiration
- Building capacity to serve communities: supporting programs that help nonprofit organizations to serve the needs of their communities efficiently and effectively
- Disaster preparedness, relief, recovery, and rebuilding: supporting efforts that help people and communities prepare for disasters and then rebuild and recover after disasters occur

Eligible Applicants: First priority will be given to applicants that apply jointly, provide proof of disaster planning, participate in the foundation's annual Weekend in Boca Civil Society Leadership Symposium, and/or utilize the funding agency's Caring Connection resources. Information on Caring Connection resources can be found online at caringconnection.volunteermatch.org.

- Libraries
- 501(c)(3) nonprofit organizations
- Schools

Preference will be given to nonprofit organizations applying jointly with a school, business, government agency, or other nonprofit organization. Applicants may submit only one application per calendar year.

Deadline: Applications will be accepted on a monthly basis during each funding cycle. Applications from organizations related to disaster relief and recovery will be accepted on a rolling basis throughout the year.

The application submission period for this cycle will open on October 1, 2016, and close on December 31, 2016; however, applications for disaster relief will be accepted year-round.

Applicants are required to complete an eligibility quiz using the appropriate link online at officedepotfoundation.org prior to submitting an application. Eligible applicants will be directed to the online application. Applications submitted by mail, fax, or overnight delivery will not be accepted.

Applications must include:

- General information
- Proposal information
- Required documents for nonprofit organizations (if applicable):
 - Audited financial statement
 - Board of directors list
 - IRS exemption letter
 - Itemized project budget
 - Non-SKU-specific product wish list
 - Business continuity/disaster preparedness plan (if available)
- Required documents for school applicants (if applicable):
 - W-9 Form with proof of operation as a school
 - Itemized project budget
 - Non-SKU-specific product wish list

Applications will be evaluated using the following criteria:

- Priority of the proposed activity within funding agency's goals
- Extent to which the proposal includes collaborative efforts
- Potential impact
- Availability of funding

Range/Average of Assistance: Funding is available to support awards ranging from \$50 to \$3,000 through this program. A very limited number of \$3,000 awards will be provided. A majority of awards are expected to be around \$1,000 and, when inventory allows, will be supported by in-kind donations as well.

Project periods typically last for one year. Applicants should allow at least 12 weeks following application submission to receive a response.

Funding may not be used for:

- Event sponsorships
- Fashion shows
- Gift certificates
- Office supplies or printing
- Deficit financing
- Travel expenses
- Project graduation
- Medical procedures for individuals
- Books, research papers, or articles for professional journals
- Capital campaigns

Other Information: Ineligible applicants include:

- Religious organizations that do not serve the general public on a non-denominational basis
- Organizations whose chief purpose is to influence legislation or participate/intervene in political campaigns involving candidates for public office
- Political, labor, or fraternal organizations
- Organizations that discriminate on the basis of race, color, gender, sexual orientation, age, religion, national or ethnic origin, or physical disability
- Organizations that have received an award from the funding agency and have not completed all reporting or evaluation requirements
- Organizations with pending 501(c)(3) status, or that have had 501(c)(3) status for less than one year

Contact Information: Questions should be submitted online at officedepotfoundation.org. Applications must be submitted using the appropriate link online at officedepotfoundation.org.

Other Grants

SunTrust Banks, Inc.: Margaret McCartney & R. Parks Williams Foundation

Purpose/Description: To support projects engaging in charitable, educational, literary, scientific, or religious purposes, projects providing rehabilitative services for veterans, and projects that prevent cruelty to children. Funding may be used for project support, general operating support, or scholarships.

Specific priorities for this program are:

- Vocational rehabilitation for the blind and other handicapped persons
- Educational purposes, including scholarships for needy students
- Supplementing the needs for health and comfort of sick and elderly people being cared for by governmental or qualified private charitable organizations, such as county nursing homes
- Care and education of needy children through qualified children's homes
- Prevention of cruelty to children
- Surgical and other treatment of cancer and/or heart disease to indigent or needy people in the Lake County community

Eligible Applicants: Eligible applicants are nonprofit organizations, including governmental bodies, that are tax-exempt under sections 501(c)(3) or 509 of the Internal Revenue Code. Eligibility is generally limited to Florida organizations.

Deadline: Applications must be received by July 1, 2016. Applications must be submitted online at fdnweb.org/mccartneywilliams/application/.

Applications must include the following components:

- Online application
- Principal objective

- Brief history of the organization
- Project information
- List of current board of directors
- Proof of tax-exempt status
- Financial information for the past three years, including financial statements
- Budget for the organization and project
- Source(s) of other funding (if applicable)

Financial statements may be audited or unaudited. Form 990s may not be included as financial information. Attachments must be provided in Word, Excel, or .pdf format.

Range/Average of Assistance: An unspecified amount of funding is available to support awards through this program. The average award size will range from \$5,000 to \$25,000.

Funds may not be used for for capital improvements.

Contact Information: Questions should be emailed to the program staff. Applications must be submitted online at fdnweb.org/mccartneywilliams/application/

Program Staff fdnsvcs.fl@suntrust.com

You received this e-mail because you requested to receive information on grant opportunities. To unsubscribe, please **reply** with the word "Remove" on the subject line.

• **Office of Community Revitalization** •

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