



CARIDAD CENTER

POSITION TITLE: Per Diem Community Health Worker (CHW)

REPORTS TO: Health Education Department Manager

FLSA STATUS: Exempt Non-Exempt

COMPANY SUMMARY:

Caridad Center, Inc. offers comprehensive medical, vision, & dental care for the uninsured and underserved children & families of Palm Beach County. More than 700 doctors, dentists, nurses, dental hygienists, as well as many others in the area of outreach & education, give their time so generously to help our cause. The Caridad Center strives to ensure that the uninsured and underserved individuals and families of Palm Beach County receive our life-changing healthcare, education, and outreach programs. Caridad gives families a fighting chance to stay healthy and to get the proper medical, vision, & dental treatment. For thousands of people in Palm Beach County who come from all walks of life, Caridad is the only hope they will have for living a healthy life.

POSITION SUMMARY:

We are seeking dependable and compassionate **Per Diem Community Health Workers (CHWs)** to support biometric screenings, data entry, referrals, and follow-up services on **Saturdays only (typically every other Saturday)**. This position is ideal for candidates who are detail-oriented, tech-savvy, and committed to improving health outcomes in underserved communities. Spanish and Haitian Creole language skills are highly desirable.

CARIDAD CENTER'S MOBILE HEALTH INITIATIVE:

Caridad is excited to launch the Glades & Lake Worth Mobile Health Screening Initiative—an innovative, community-driven effort to bring critical, no-cost health screenings directly to the residents who need them most. With two fully equipped mobile health units—one focused on dental care and the other on vision—along with a dedicated team of Community Health Workers



(CHWs), this initiative aims to make essential screenings easily accessible right where people live, work, worship, and gather. We will offer dental screenings for oral cancer, periodontal disease, and dental caries; vision screenings for visual acuity, amblyopia, strabismus, glaucoma, diabetic retinopathy, eyelid disease, and other retinal conditions; and biometric screenings that include diabetes risk assessments, rapid blood glucose testing, blood pressure checks, BMI measurements, and rapid cholesterol testing. At each event, individuals with abnormal results will receive referrals for follow-up care, and CHWs will follow up by phone to check whether they attended their follow-up appointments and collect information on the outcome. Our goal is to create a welcoming, accessible, and supportive health hub within each community—one that empowers residents to take charge of their health and well-being.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES:

1. Biometric Screenings:

- Conduct health screenings, including:
 - Diabetes risk assessments (form-based)
 - Blood glucose (fingerstick)
 - Rapid cholesterol (fingerstick)
 - Blood pressure
 - Body Mass Index (BMI)
 - Waist circumference

2. Data Entry:

- Enter client information and screening results into:
 - Google Sheets / Microsoft Excel
 - Athena electronic medical record (EMR) system (if applicable)

3. Referral and Education:

- Provide brief, clear explanations of screening results
- Emphasize that results are **not a diagnosis**, and only a licensed provider can confirm a medical condition
- Refer participants with abnormal results for follow-up care



4. Eligibility Determination:

- Conduct standard or express eligibility interviews using the Athena system:
 - **Standard Eligibility:** For dental and vision services, requires all documentation
 - **Express Eligibility:** For biometric screenings, requires proof of Florida residency

5. Follow-Up Calls:

- Make follow-up calls in English, Spanish, and/or Haitian Creole
- Reinforce the importance of seeking care after abnormal results
- Collect data on referral outcomes (e.g., whether the participant attended a follow-up visit, and what the doctor advised)

6. Training and Cross-Coverage:

- Attend **in-person training sessions** (paid)
- Receive **cross-training** for all roles to ensure coverage and flexibility
- **Mileage reimbursement** provided for training-related travel

QUALIFICATIONS:

- Clinical or health screening experience preferred
- Experience using EMR systems (e.g., Athena)
- Proficiency in Google Sheets and/or Excel
- Comfortable using computers, printers, and scanners
- Excellent communication and interpersonal skills
- Availability on Saturdays (typically every other Saturday)
- Bilingual or multilingual (English + Spanish and/or Haitian Creole) preferred

NON-DISCRIMINATION STATEMENT:

Caridad Center, Inc. does not discriminate against employees or clients on the basis of race, color, religion, gender identity or expression, sexual orientation, national origin, age, disability, marital status, familial status, or any other characteristic protected by Federal and State law. A non-discrimination clause concerning employment opportunity is incorporated in the Employee Policy and Procedure Manual. The Caridad Center, Inc. will make reasonable accommodations

