



The mission of the Zoe Loren ‘Make a Difference’ Foundation is to enrich the lives of Palm Beach County children by providing opportunities for exploration and inspiration. The focus of our efforts is to provide these opportunities to at-risk and under-served youth in our community.

We believe that art serves as a powerful form of self-expression, allowing young individuals to explore their identities, emotions, and experiences. This creative outlet can foster confidence and resilience, helping them navigate the challenges they face in their daily lives. In addition, engagement in the arts enhances critical thinking and problem-solving skills, which are vital in both academic and personal development. Exposure to various artistic disciplines can spark interests and passions that lead to future educational and career opportunities.

The Zoe Loren Foundation will provide one annual grant of up to \$20,000 to a Palm Beach County 501 (c)(3) that provides opportunities in the arts for children (from kindergarten through high school seniors) from low-income backgrounds.

For all grants, the organization’s mission and scope must align with the Zoe Loren Foundation’s mission. Grant projects must be completed within 12 months of receiving the funds.

Funding can be used for:

The grant can be used for projects/programs in any of the following areas: photography, music, theater, film, writing, dance, painting, drawing, sculpture, graphic design, and writing workshops. Funding can be used for costumes, musical instruments, art supplies.

Funding cannot be used for:

- An organization that is not a 501 (c)(3)
- Public school programs
- Home school programs
- Charter school programs
- Political parties, candidates or political activities
- Individuals
- Religious organizations where the primary purpose is promotion of a specific religious doctrine
- Event promotion (such as telethons, walk-a-thons, golf tournaments, parties)
- General operating costs
- Travel or conference expenses
- Continuing education costs
- Sports teams or athletic events

### Timeline

May 15, 2025 - Application open

September 1, 2025 - Deadline

December 1, 2025 - Recipient announced

### Submit application in one email to

evonn@zoeloren.org

### Recipient Responsibilities

Complete a grant agreement.

Publicize the project on their own, and in collaboration with the Zoe Loren Foundation.

Allow the Zoe Loren Foundation to use images/videos of the recipients engaging in the program.

Complete the project within 12 months of receiving the funds.

Supply a final report accompanied by a budget listing expenses and proof of funds spent.

**Zoe Loren Foundation Grant Application for Arts Programs**  
**for Under-Served Kids in Palm Beach County, FL**

**\*\*\*Email your entire packet in one email to: [evonn@zoeloren.org](mailto:evonn@zoeloren.org)**

**1. Cover Letter**

- Brief introduction of your organization
- Contact person – name, title, email, and phone number
- Purpose of the grant
- Summary of the proposed project

**2. Executive Summary**

- Overview of the project
- Objectives and expected outcomes
- Target population and community impact

**3. Organization Description**

- Mission statement
- 501c (3) number
- History and background
- Previous work with under-served communities, and experience in arts programming. Highlight any previous successes or relevant projects that demonstrate your capability to manage the grant.
- Key personnel involved in the project

**4. Need Statement**

- Describe the specific needs of under-served kids in your community
- Include statistics or research that support the need for arts programs
- Personal stories or testimonials from community members

**5. Project Description**

- **Goals and Objectives:**
  - Clearly define what the project aims to achieve. Indicate what type of art program needs funding (theater, photography, dance, etc.)
- **Activities:**
  - Detailed description of the arts activities planned (e.g., workshops, performances, classes)

- **Target Audience**

- Description of the demographic you will serve (age, socioeconomic background, etc.)
- What are your criteria for selection of participants? How does your selection of participants align with the Zoe Loren Foundation's mission statement?
- How you will engage and recruit participants
- Number of participants

## **6. Implementation Plan**

**Timeline:** A timeline of activities and milestones

**Location:** Where the activities will take place

- **Additional Information**

- How many staff and volunteers involved
- Partnerships with local schools or art organizations
- Training or resources needed for staff

## **7. Evaluation Plan**

- Methods for assessing the effectiveness of the program
- How you will gather feedback from participants
- Metrics for success

## **8. Budget for Your Project**

- Detailed budget outlining all expenses. Include personnel salary, supplies/materials, marketing/outreach, administrative costs.
- Justify each budget item and explain how funds will be allocated.
- Any other funding sources or in-kind donations

## **9. Sustainability Plan**

- How you plan to sustain the program after the grant period
- Long-term vision for the project

## **10. Funding Sources**

- Provide a list of your organization's top three funding sources for this year, and the dollar amount they have committed. This is regarding the general budget for your organization, not the budget for the proposed project.

## **11. Appendices**

- Letters of support from community partners
- Additional documents that strengthen your application (e.g., resumes of key personnel, examples of previous successful programming)