

COMMUNITY SERVICES SUPERVISOR – F/T

The Lord's Place is a dynamic, passion-driven organization in Palm Beach County providing innovative, compassionate and effective services to homeless men, women and children in our community.

We are seeking an exceptional, self-motivated and enthusiastic individual to supervise community engagement activities to reach homeless individuals and families in the community in an effort to encourage and educate them about services available to them. The Community Services Supervisor will supervise a team of Resource Specialists who perform outreach and benefits navigation, as well as provide client assistance with SOAR (SSI/SSDI Outreach, Access and Recovery) applications, our Rep Payee program and community engagement and outreach efforts.

Essential duties include:

- Supervise a team of Resource Specialists, overseeing outreach efforts and benefits navigation to help homeless and chronically homeless citizens access healthcare services and benefits.
- Supervise our Rep Payee program.
- Supervise all community engagement and outreach efforts.
- Perform a variety of duties, including, but not limited to the following: community engagement with homeless individuals and families in the community, individual assessment and problem identification; provide information to link clients to needed services; advocacy; outreach; and facilitation of group sessions.
- Link clients to available resources, including, but not limited to the Palm Beach County Phillip D. Lewis Homeless Resource Center.
- Provide client with screening for and enrollment into health benefits, using the SOAR process.
- Conduct quarterly SOAR Strategic Session Meetings with local community partners.
- Conduct a minimum of two SOAR trainings to case managers and organizations throughout Palm Beach County.
- Gather local SOAR data from various organizations, and disseminate quarterly reports regarding data.
- Provide appropriate referrals to GED classes, training programs, counseling, legal services, credit counseling or other community resources.
- Follow-up with referrals made and advocate on behalf of visitors when appropriate.
- Develop and maintain relationships with referring agencies.
- Attend weekly staffing with the supervisor.
- Keep current on resources available within the community by attending workshops, conference and meetings as assigned by the supervisor.
- Work within an agreed upon budget for community engagement and SOAR activities.

Requirements for the position include:

- Bachelor's degree in social work, psychology, mental health counseling or other related human services field; Master's degree preferred; LSCW or similar licensure preferred.
- SOAR (SSI/SSDI/Outreach, Access and Recovery) trained.
- Minimum of 3 – 5 years supervisory experience.

- Familiarity with local support groups and agencies that provide services preferred.
- Requires excellent verbal and communication skills.
- Requires comfort conducting group sessions, including psycho-educational, support and life skills.
- Requires good knowledge of Microsoft Word, internet software and a web-based database.

Our Commitment to You:

- Competitive salary
- Generous paid vacation and personal days
- Paid sick leave
- Paid holidays
- Excellent benefits, including health, dental, vision, 401k, short and long-term disability, life insurance, tuition reimbursement, and more...

The ideal candidate will value being an integral part of our team of dedicated employees and be motivated to contribute to the overall success of our organization.

What is your commitment? Please tell us why you are the right person to join our team. Interested candidates please e-mail your cover letter and resume to jphillips@thelordsplace.org, or fax to 561-494-2922. EOE/DFWP/ ADA