

Job Description

Wayside House, established in the community for over 40 years, is a residential treatment facility for women ages 18 and older who suffer from alcohol and/or drug addiction. Our treatment program is based on the 12-step model, individualized for each woman.

We are seeking a Case Manager at our non-profit substance abuse treatment center for women. Case Managers are primarily responsible for providing ongoing support and expertise through comprehensive assessment, planning, implementation and overall evaluation of individual patient needs. The overall goal of the position is to enhance the quality of client management and satisfaction, to promoting continuity of care and cost effectiveness through the integrating and functions of case management, utilization review and discharge planning.

Benefits include 100% employer contributed health insurance and paid vacation available after 90 days, employer-paid pension plan after 1 year. Salary range is dependent upon experience. Please send cover letter indicating salary requirements along with your resume.

Required experience:

Potential candidates must be in possession of a Bachelor's degree (B.A.) from four-year college or university; or have 1-2 years of related work experience within the substance abuse industry, or a combination of related education and work experience. Other qualifications include: outstanding interpersonal and communication skills, a demonstrated ability to function independently and in possession of strong leadership, organization and time management skills.

Preferred experience:

All the above and 3+ years work experience with substance abuse and related mental health disorders; CAC or CAP certification.

Job Type: Full-time

Required education:

- Bachelor's

Required experience:

- substance abuse: 2 years