

Community Engagement Specialist

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Family Central, Inc., founded in 1971, has been a dynamic partner and leader in South Florida's early learning community, touching lives of more than a million children, families and child care providers. We are seeking a Community engagement Specialist in the C-QuELL program in our Broward location. This is a position of special trust which requires the employee to: Successfully meet Level 2 Background screening requirements; perform in an empowered environment by working collaboratively with other professionals, personnel and direct service providers and, must be familiar and comfortable working with diverse populations. You must be able to work flexible hours including evenings and weekends as needed.

C-QuELL is a program designed to create communities that are dedicated to building quality early learning environments in child care centers, the home, and the community. Led by city efforts, it brings city government, child care centers, businesses, faith-based institutions, parents, and key early learning stakeholders together to explore and implement creative ways each partner can maximize a child's learning potential. The community engagement specialist is responsible for community development outside the child care center; working with the city and the city's committees, building partnerships with business, faith-based leaders, key stakeholders, social media, and community resources to create community culture, activities, and commitment that support early learning.

QUALIFICATIONS: Minimum of a Bachelor's Degree in community development, community engagement, or related field. Master's preferred. Minimum of five years' experience in community activities or organizing. Strong interpersonal skills and ability to develop effective, sustainable partnerships and collaborations. Creative thinker able to motivate participation; create sustainable partnerships, and make public presentations. Must demonstrate excellent verbal and written communication skills. Ability to analyze and interpret data. Proficient in the use of Microsoft Office products specifically, Word, Outlook, Excel; and internet savvy. Must have a valid Florida driver's license or State of Florida ID card. Able to work flexible hours including some evenings and weekends.

ESSENTIAL JOB FUNCTIONS

-Responsible for working with city governmental leaders, the mayor, city manager, city social and print media, and other to help create a city culture that is committed to young children and their families.

- Work with the city to create social media campaigns that promote early learning.
- Serve as liaison to city citizen committees and city internal committees to help develop strategies for engaging the community's support of early learning.
- Assist Director and partners in developing/implementing strategies for engaging the community's support of early learning.
- Attend city meetings and present as appropriate.
- Work in partnership with the city to create early learning events or city-wide early learning activities.
- Build relationships and partnerships with community business to engage them in discussions about ways that they can support early learning and quality child care centers in the city. Ensure that the business community moves from discussion to action.
- Identifies businesses that can adopt participating child care centers, provide in-kind services and volunteers to promote high quality education.
- Attend Rotary and similar organization meeting to present early childhood
- Develop relationships with the faith-based community, businesses, and other key stakeholder to create strategies they can be used to foster a community's expectations that parents will be involved in their child's early learning, seek ways to enrich their home learning environment, read and converse with children regularly, and become effective first teachers and advocates for their children.
- Lead Parent Leadership Institute Training (PLTI) for the C-QuELL project including: Assisting in recruiting a PLTI design team (advisory), recruit parents to be part of the program, handle logistics of all PLTI trainings, and record keeping of all events and projects.
- Work closely with Director to ensure that community engagement projects are delivered in an effective and efficient manner.
- Monitor and evaluate community engagement processes and ensure that appropriate community engagement processes are publicized.
- Keep C-QuELL director informed of projects, events, and activities.
- Presents, when appropriate, at local, regional and national conferences.
- Performs other duties that may be necessary to maintain the success of the organization.

They state that they offer a competitive benefits package including: Paid time off, company paid holidays, medical/dental/life insurance benefits, educational assistance, pension plan and more! If your expertise matches the above qualifications, please visit their website at: www.familycentral.org to apply.

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state or local law. Family Central, Ind., is a Drug Free Workplace and prohibits smoking in all locations. EEO/AA M/F/D/V DFWP Employer