

Community Partners

Employment Opportunities

June 13, 2016-, June 18, 2016

Pathways to Prosperity
223 NE 12th Ave.
Boynton Beach, FL 33435

Title: Parent Coach
Salary Range: \$34,000-\$44,000

Job Summary:

The Parent Coach will provide an evidence based multi-level system of parenting and family support interventions to the targeted population.

Essential Job Functions / Responsibilities:

- Introduce and engage Triple P parents to the expanded services and/or activities offered by Bridges.
- Utilize Triple P Selected and Primary Care models with parents and caregivers.
- Provide Triple P Primary Care services, including: use of video resources and tip sheets, consultation, behavioral rehearsal, and modeling. Coach will follow the model and use Peer Support to get feedback and guidance.
- Provide crisis intervention and on call supports as required or scheduled.
- Assure all Triple P parents receive a Bridges Orientation and/or Navigation Integrate "Triple P" friendly materials into the Family Resource Library located at Bridges.
- Maintain complete, accurate and comprehensive records within a 24-hour time frame. Maintain client charts and clinical documentation compliance with agency, CSC, DCF, and Medicaid standards, as applicable.
- Attend and actively participate in monthly (or as needed) Level 3 Peer Support meetings and staffing with Parent Child Center (PCC).
- Supports all programs of Bridges and P2P as needed.
- Perform other duties as assigned by the Executive Director and or Assistant Director.

Qualifications:

- Bachelor's degree required in social work preferred
- Minimum 3 years experience in related field
- Bilingual, as needed for the community

Additional Requirement:

- Random drug testing throughout employment

Please send resume to Mhennigan@cp-cto.org This position is for Pathways for Prosperity not Community Partners.

Village for Change Therapist

Application Closing Date: 6/20/2016
Job Location: West Palm Beach

Job Status: Full Time
Service Area: Housing Services

JOB SUMMARY:

Under the Director's supervision, the Therapist will play a role in providing clinical services to Village for Change clients.

MINIMUM QUALIFICATIONS:

- CAP and/or Master's Degree in Social Work, Mental Health Counseling, or Marriage & Family Therapy (or the equivalent) from an accredited university or college in the field of counseling, social work, psychology, or related human service.
- Experience in working with population recovering from substance abuse
- Advanced computer knowledge (i.e. ability to create and utilize spreadsheets, track outcomes, and use schedules).
- Knowledge of ASAM and DSM criteria in relation to VFC clinical operations and compliance.
- Trained in Client-Directed-Outcome-Informed therapy approach, preferred.
- Ability to work well as a member of a team and to be flexible.
- Excellent verbal and written communication skills.
- Demonstrate cultural competence and awareness of the socio-cultural characteristics of clients served.
- Willingness and ability to travel locally; work a flexible schedule, which includes evenings and possibly weekends.

KEY RESPONSIBILITIES:

- Advocate on behalf of consumers regarding their housing/programmatic needs and teach consumers how to advocate for themselves.

- Monitor all client charts and ensure that clients are following their goals and preparing for discharge.
- Provide clinical crisis intervention and on call clinical support as required, scheduled, or indicated.
- Conduct psycho-educational and therapy groups (both Individual and Group).
- Conduct client intake and assessment.

Outreach Coordinator: San Castle Community

Application Closing Date: 6/20/2016
Job Location: San Castle Lantana

Job Status: Part time
Service Area: Community Services

JOB SUMMARY:

This position requires a mid-level outreach staff person who can work with other human service professionals to strategically reach out and effectively engage families in the targeted community. Ideally, the person is from that community and understands the complexities of the community and its breadth of culture. The objective is to connect families to local services. The primary goal is on-going engagement and education of our target audience. The San Castle Community Center (SCCC) Outreach Coordinator needs to be motivated, committed, reliable, and flexible.

MINIMUM QUALIFICATIONS:

- Bachelor's degree preferred, ideally in social services field; will consider exchanging years of direct experience for years of education
- Min 2 yrs experience in related field
- Bi-lingual preferred
- Flexible in work hours including evenings and Saturdays
- Possesses effective computer skills & communication skills with a focus on customer service
- Must live in San Castle Community

KEY RESPONSIBILITIES:

- Responsible for the outreach and community engagement functions for SCCC
 - Plans & implements efforts to successfully reach families within the neighborhood
 - Collaborates with community to implement goals derived from the residents
- Develops and facilitates an array of creative and effective outreach strategies that will engage families in the targeted community
- Recruits and engages residents to participate in a plethora of parent capacity opportunities, parent child engagement activities and community building events

- Facilitates opportunities for grassroots community involvement via Dialogue to Action groups; this approach engages parents & community stakeholders in dialogue around achieving the agreed upon outcomes in their neighborhoods; it also includes action planning & implementation, led by residents.
- Participates in community awareness campaign efforts that reflect the local needs & character of the San Castle community

Trauma Care Therapist

Application Closing Date: 6/30/2016
Job Location: West Palm Beach

Job Status: Full time
Service Area: Mental Health

JOB SUMMARY:

The Trauma Care Therapist at Safe Place is responsible for providing medically necessary mental health services to identified children and their families in the office, client homes, at school, or other safe community setting depending on the family's choice and need. This position is a combination of "on-call" Assessment Completion for all appropriate children identified at Safe Place, immediately following removal, along with an average weekly productivity of 23 regular face-to-face hours.

MINIMUM QUALIFICATION

- Master's Degree in Social Work, Mental Health Counseling, or Marriage & Family Therapy (or the equivalent) from an accredited university or college in the field of counseling, social work, psychology or related human service.
- Minimum of two years experience working with children with serious emotional disturbances, trauma, and abuse/neglect issues.
- Licensed or within 3 months of licensure
- **KEY RESPONSIBILITIES:** Be on-call to complete Mental Health Assessments between the hours of 11am and 7pm, one day per week (additional as needed) at Safe Place Intake and Assessment Center for children recently removed by DCF
- Provide, at a minimum, 1,081 hours of face-to-face therapy sessions with consistent clients per year (average of 23 per week).
- Provide screening, ongoing assessment, treatment planning, treatment plan reviews, treatment plan addendum, completion of outcome measures (CFARS, MHOS, etc) and other required activities.
- Provide individual, family, and/or group therapy to children and families in adherence with the treatment plan.

- Provide crisis intervention and on call support is required or scheduled.
- Maintain complete, accurate and comprehensive records within a 24-hour time frame.

Navigator-Bridges at Riviera Beach

Application Closing Date: until filled
Job Location: Riviera Beach

Job Status: Full Time
Service Area: Community Services

JOB SUMMARY/PRIMARY DUTIES:

The purpose of Bridges is to enhance parental & community capacity in targeted neighborhoods around increasing healthy births, decreasing child abuse and neglect, increasing school readiness and increasing rates for 3rd grade children reading on grade level. To support these goals, the Navigator conducts intakes (screenings and assessments) with clients, leading to referrals and linkages within that local system of care. The function of Navigation is to coordinate access and remove barriers to service for families who may have difficulty accessing support/services without assistance. Navigation provides guidance to facilitate a family's ability to adequately understand and find their way through the health and human services systems, educational and other family support services/systems.

MINIMUM QUALIFICATIONS:

- Bachelors degree (in social services preferred) or 4 years experience in related skills
- Min 2 yrs experience in related responsibilities
- Flexible in work hours including some evenings and some Saturdays
- Bi-lingual preferred for: Lake Worth, Highland, Belle Glade and Pahokee

KEY RESPONSIBILITIES:

- Conducts intakes (screenings and assessments) with all new members & non-members associated with the Bridges, leading to referrals and linkages.
- Provides active guidance to enable families to adequately understand and find their way through the health & human services, educational and other family support systems (i.e., OneEApp for food stamps, financial assistance, etc.).
- Provides additional navigation sessions with Members, as needed.
- Manages all follow up on referrals to determine outcome of all referrals made (whether the service was received or not).
- Documents all services, referrals, and linkages accurately & completely.

Child Watch Provider

Application Closing Date: Open
Job Location: Pahokee

Job Status: Part time
Service Area: Community Services

JOB SUMMARY:

Staff will provide safe and engaging atmosphere for youth while their guardians are in a Bridges-related parent activity. Staff will actively engage the youth, utilize age-appropriate activities, and implement an appropriate behavior management approach that encourages responsibility and social competencies in a non-punitive manner.

MINIMUM QUALIFICATIONS:

- High School diploma equivalent required. A.S. degree preferred.
 - Be at least 18 years old.
 - Experience working with children in a program setting for at least 1 year.
 - Ability to maintain effective working relationships with students and staff.
- Ability to communicate effectively, both orally and in writing.

KEY RESPONSIBILITIES:

- Consistently follows the program schedule and guidelines. Prepares age-appropriate activities, as evidenced by lesson plans. Prepares activities with alternative plans that will address the needs of a diverse group.
 - Maintains required staff to child ratio of at least 1:20 or less.
 - Establishes a rapport with youth through consistency, respect and compassion. Maintains professional boundaries. Implements an appropriate behavior management approach that encourages responsibility and social competencies in a non-punitive manner. Uses respectful voice tone at all times with children and avoids the use of unprofessional comments.
 - Evaluates environment for safety and takes action to ensure a safe environment for children. Directly supervises assigned children at all times for safety. Positions self within close proximity of children and keeps children in visual field. Does not engage in activity that can distract from the supervision of the children, such as: talking on the cell phone, chatting with another person, etc.
- Maintains accurate attendance logs. Submits all required logs and lesson plans in a timely manner

Group Leader

Application Closing Date: Open

Job Location: Pioneer Park

Job Status: Part-Time

Service Area: Community Services

JOB SUMMARY:

Staff will provide safe, asset-building, youth development programming for elementary school-aged youth. Staff will actively engage the youth, utilize age-appropriate activities, and implement an appropriate behavior management approach that encourages responsibility and social competencies in a non-punitive manner.

MINIMUM QUALIFICATIONS:

- High School diploma equivalent required. A.S. degree preferred.
- Be at least 18 years old.
- Experience working with children in a program setting for at least 1 year.

- Successful completion of the 40-Hour School Age Child Care Certification within three months of hire.
- Successful completion of Child Care First Aid/CPR training within 3 months of appointment and then on-going maintenance of certification.
- Ability to maintain effective working relationships with students and staff.
- Ability to communicate effectively, both orally and in writing.
- Ability to be covered by the agency's vehicle insurance policy if identified to participate in transportation duties as a van driver for the program.

KEY RESPONSIBILITIES:

- Actively engages the youth when managing a classroom. Leads the activities in a prepared manner and according to the lessons plans. Maintains required staff to child ratio of at least 1:20.
- Establishes a rapport with youth through consistency, respect and compassion. Maintains professional boundaries. Implements an appropriate behavior management approach that encourages responsibility and social competencies in a non-punitive manner. Uses respectful voice tone at all times with children and avoids the use of unprofessional comments.
- Evaluates environment for safety and takes action to ensure a safe environment for children. Directly supervises assigned children at all times for safety. Positions self within close proximity of children and keeps children in visual field. Utilizes safety measures such as: attendance rosters, head counts, field trip manifests and cell phones on field trips. Does not engage in activity that can distract from the supervision of the children, such as: talking on the cell phone, chatting with another person, etc.
- Maintains accurate attendance logs. Submits all required logs and lesson plans in a timely manner.
- Maintains a working relationship with the teacher assigned to his/her classroom. Maintains the classroom in a manner that is acceptable to the teacher. Follows the system of accountability that is in place to address issues arising with the daytime teacher over sharing that classroom

Swing Shift Resident Assistant

Application Closing Date: Open

Job Location: West Palm Beach

Job Status: On-call

Service Area: Housing Services

JOB SUMMARY:

Responsible for the daily monitoring and supervision of facility residents and equipment. Ensures safety and compliance with Project policies and guidelines. Coordinates activities, meals and various residential support services, including life skills education, participation in groups and recreational outings. Promotes a healthy and therapeutic living environment. Will be required to work flexible weekly hours with only a limited set weekly schedule.

MINIMUM QUALIFICATIONS:

- High School diploma or GED.
- Ability to communicate effectively and to respond to emergency situations appropriately.
- Valid Florida Driver's License and ability to obtain clearance through agency auto insurance policy.
- Experience working with dual diagnosis population and knowledge of the CDOI methodology preferred.
- Must be available for all shifts and willing to work a flexible schedule.

KEY RESPONSIBILITIES:

- Monitor and supervise daily activities of the residents.
- Facilitate life skills, psycho-educational groups.
- Assist with maintenance of charts and clinical documentation in compliance with agency and DCF standards. Work flexible schedule including holidays and periods of increased activity (such as days of increased transportation, days with multiple intakes and periods of audit preparation)
- Report residents' progress or problems to clinical treatment team
- Facilitate life skills, psycho-educational groups.

Sub Group Leader

Multiple Positions Available

Application Closing Date: Until filled

Job Location: Pahokee

Job Status: Part Time

Service: Community Services

JOB SUMMARY/PRIMARY DUTIES:

Staff will provide safe, asset-building, youth development programming for elementary school-aged youth. Staff will actively engage the youth, utilize age-appropriate activities, and implement an appropriate behavior management approach that encourages responsibility and social competencies in a non-punitive manner.

MINIMUM QUALIFICATIONS:

- High School diploma equivalent required. A.S. degree preferred.
- Be at least 18 years old.
- Experience working with children in a program setting for at least 1 year.
- Successful completion of the 40-Hour School Age Child Care Certification within three months of hire.
- Successful completion of Child Care First Aid/CPR training within 3 months of appointment and then on-going maintenance of certification.
- Ability to maintain effective working relationships with students and staff.
- Ability to communicate effectively, both orally and in writing.
- Ability to be covered by the agency's vehicle insurance policy if identified to participate in transportation duties as a van driver for the program.

KEY RESPONSIBILITIES:

- Actively engages the youth when managing a classroom. Leads the activities in a prepared manner and according to the lessons plans. Maintains required staff to child ratio of at least 1:20.
- Establishes a rapport with youth through consistency, respect and compassion. Maintains professional boundaries. Implements an appropriate behavior management approach that encourages responsibility and social competencies in a non-punitive manner. Uses respectful voice tone at all times with children and avoids the use of unprofessional comments.
- Evaluates environment for safety and takes action to ensure a safe environment for children. Directly supervises assigned children at all times for safety. Positions self within close proximity of children and keeps children in visual field. Utilizes safety measures such as: attendance rosters, head counts, field trip manifests and cell phones on field trips. Does not engage in activity that can distract from the supervision of the children, such as: talking on the cell phone, chatting with another person, etc.
- Maintains accurate attendance logs. Submits all required logs and lesson plans in a timely manner. Maintains a working relationship with the teacher assigned to his/her classroom. Maintains the classroom in a manner that is acceptable to the teacher. Follows the system of accountability that is in place to address issues arising with the daytime teacher over sharing that classroom

The above job description is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

All job requirements are subject to possible modification to reasonable accommodate with disabilities.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related duties requested by their supervisor in compliance with Federal and State Laws.

Requirements are representative of minimum levels of knowledge, skills, and /or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Continued employment remains on an "at will" basis.

Community Partners is an Equal Opportunity Employer and a drug-free-workplace.

**External applicants-
Please apply at WWW.CP-CTO.ORG**