

The Community Services Department is pleased to forward the enclosed Non-Profits First capacity opportunity targeted for Non-Profits with an annual budget of \$15,000 to \$500,000.

Please note that the application is due by December 20, 2022!

NPF 101 for 501s description:

Who qualifies? *Organizations with budgets between \$15,000 and \$500,000 serving Palm Beach County." (check line 12 of Form 990 or line 9 on Form 990-EZ for the most recent fiscal year.)

If chosen as a *101 for the 501* participant, you will have exclusive access to an education and training designed to help you take your organization to the next level of operational excellence.

This FREE program includes the following classes:

- **Board Governance: Best Practices and Standards**
- **Volunteer Management: Managing the "Priceless Professional"**
- **Human Resource Requirements: Beyond Hiring and Firing**
- **Management and Fiscal Controls: Out of the Red**
- **Fund Development: Show Me the Money**
- **Communicate Your Mission: Social Impact Storytelling**

Each participating organization that successfully completes the full coursework will receive one-year of access to Nonprofits First's online self-evaluation and resource toolkit, the 501(c)Pro Toolkit, (\$750 value) including over 100 sample policies and procedures.

If you have any questions, please contact Marilyn Bieber, Director of Programs and Events at mbieber@nonprofitsfirst.org or (561) 910-6678.

Link to 101 for 501 program: <https://www.nonprofitsfirst.org/page/101for501s>

Please [click here](#) to see our regularly scheduled events.