

WORKSHOPS

for Entrepreneurs like You!



Attend SCORE's Workshop:

"QuickBooks 101"

**A Comprehensive Introduction and Much, Much More
on Wednesday October 19, 2016 at 5:30 pm**

Register Now

Instructors:

Bob Bloom,

SCORE Certified Mentor, Co-
Founder, Vice President &
Chief Officer of INK & Toner
USA



Jane Bloom,

Co-Founder & President -
InkToner USA



This introduction to QuickBooks workshop is designed to teach you the basics of QuickBooks to use in running your business. The workshop is much more than just a cursory overview and will help you to understand:

- QuickBooks capabilities
- Versions of QuickBooks that are available
- Chart of Accounts
- Items List and how to set up QuickBooks Items
- Purchase orders and receiving merchandise
- How to add new customers and manage existing ones
- Entering sales receipts and invoices
- Entering and paying bills
- Receiving payments and making deposits
- Payroll and why you may not want to do this yourself
- Counting and adjusting inventory
- Generating reports and financial statements
- ... and much more

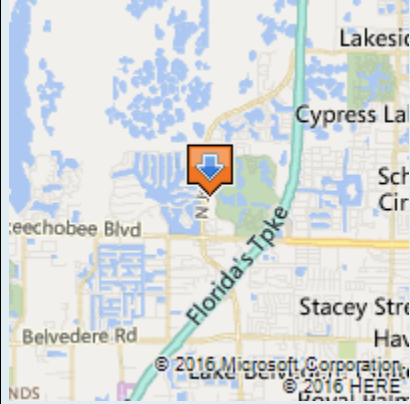
Looking forward to seeing you at this event.
Sincerely,

When

Wednesday October 19, 2016
from 5:30 PM to 8:00 PM EDT
[Add to Calendar](#)

Where

Keiser University
2085 Vista Parkway
West Palm Beach, FL 33411



[Driving Directions](#)

Cost

\$30 In advance
\$50 At the door

Irene Dec
Vice Chair Education
irene.dec.palmbeachscore@gmail.com

[Register Now](#)



[Visit our Website](#)

[Click Here for More Workshops!](#)

Palm Beach SCORE

500 S. Australian Avenue Suite 115
West Palm Beach
561-833-1672