



New Hope Charities, Inc. – Family Center

7450 SR 15, US 441 North

Pahokee, FL 33476

Phone: 561-924-7986

Fax: 561-924-9670

www.newhopecharities.org

Recreation Coordinator

Under direct supervision, this position provides tutoring and homework assistance to students attending the After-school Program. This position develops and implements recreational activities that foster team work and cooperation while providing a safe and fun learning experience. This position teaches basic computer literacy to students. This position is also responsible for assisting in setup and implementation of special events. This position is not limited to duties described.

Requirements

Must have High School/GED Diploma

Valid Florida license (Florida CDL license - School Bus preferred)

Must be computer literate

40-hour Child Care Certification

Minimum 1 year childcare experience

Level two background check

Annual drug screening

Part-Time Counselor

Under direct supervision, this position provides tutoring and homework assistance to students attending the After-school Program. This position teaches students life skills, nutrition, and reading literacy. This position ensures the safety and well-being of students attending the Program while providing a fun learning experience. This position is not limited to duties described.

Requirements

Must have High School/GED Diploma

Valid Florida license (Florida CDL license – School Bus preferred)

40-hour Child Care Certification

Level two background check

Annual drug screening

Please fax resume and cover letter to:

Guillermo Rivera, Director of Programs and Services

New Hope Charities, Inc. – Family Center

c/o Daniella Fonseca

Deadline to apply is February 24, 2010